

# Welcome to Our Office!

Thank you for selecting our office to provide your eyecare. We will strive to provide you with the best possible care. To help us meet your needs, please fill out this form completely. If you have any questions or need assistance, please ask us--we will be happy to help!

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Date \_\_\_\_\_  
Occupation \_\_\_\_\_  
Employer \_\_\_\_\_  
Work Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Social Security # \_\_\_\_\_

Would you prefer to receive communication from us by e-mail?  Yes  No

If student: Grade Level \_\_\_\_\_ School \_\_\_\_\_

Other family members (living at home):

Name: _____	Relation: _____	Age: _____	Our Patient? _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Who is responsible for payment? \_\_\_\_\_

Do you have any family members in need of eyecare? \_\_\_\_\_

We always like to give a special thanks to anyone who recommends our services. Did someone refer you to us?

Family \_\_\_ Friend \_\_\_ Doctor \_\_\_ NAME \_\_\_\_\_

Or did you come here because of:

Location \_\_\_ Insurance/Vision Plan \_\_\_ Phone Book \_\_\_ Advertisement \_\_\_

Civic Group or Community Event \_\_\_ Vision Screening \_\_\_ Other \_\_\_\_\_

## PLEASE NOTE OUR OFFICE FINANCIAL POLICY:

Professional fees for services are due upon completion of the examination or treatment; we accept assignment on Medicare and a few insurance plans. For glasses, contacts, or other materials ordered custom-made for a patient, at least 50% downpayment must be made before ordering. *Payment plans are available; please ask any staff member for details.* Please check your preferred method of payment:

Cash \_\_\_ Check \_\_\_ Credit Card \_\_\_ Payment Plan \_\_\_

**Please inform us of any INSURANCE or VISION PLANS before your exam!**

**We will be glad to file any claims for you and help you in any way to obtain your benefits!**

\*\*\*Do you participate in a flexible spending plan, flexible benefits plan, or medical savings account through your employer?

(Eyecare is generally reimbursable through these plans.)  Yes  No

AGREEMENT FOR THE PURCHASE OF PROFESSIONAL SERVICES AND MATERIALS: I assume responsibility for my bill at Vision Health Care, Inc. I understand the financial policy above. Any unpaid balance after services are rendered will have a billing fee applied each month. If I fail to make any payment on my debt made under this agreement when due, I also agree and promise to pay all reasonable collection fees, including but not limited to attorney's fees, court costs and interest. In this connection the laws of the State of West Virginia shall govern this agreement. The Magistrate Court or Circuit Court of Marion County, West Virginia, shall have jurisdiction over any dispute that arises under this agreement, and each of the parties shall submit and now consents to this court's jurisdiction.

Signature \_\_\_\_\_ (If under 18, parent must sign)

INSURANCE AUTHORIZATION: I authorize the release of all information necessary to determine all medical benefits, including major medical, Medicare, Medicaid, and other health and vision plans, to process such claims, and to authorize payment of medical benefits to: Vision Health Care, Inc., Dr. Cheryl C. Van Horn, at 717 Fairmont Avenue, Fairmont, WV 26554. This assignment and authorization is in effect until I choose to revoke it in writing, however, any such revocation shall have no effect on other provisions of this agreement.

Signature \_\_\_\_\_ (If under 18, parent must sign)

Thank You!!  
Dr. Van Horn, Dr. Kendall and Staff

When was your last eye exam? \_\_\_\_\_ By Whom? \_\_\_\_\_

Main current problem you are having with your eyes or vision? \_\_\_\_\_

Main problems with your current glasses or contact lenses? \_\_\_\_\_

Do you wear glasses?

YES: *full-time* *for reading only* *for distance only* *other* \_\_\_\_\_

How old are your current glasses? \_\_\_\_\_

How old are your spare pair of prescription eyewear? \_\_\_\_\_

What would you like to change about your current glasses? \_\_\_\_\_

NO: *never worn* *no longer worn* since \_\_\_\_\_ because \_\_\_\_\_

Do you wear contact lenses?

YES: *currently wear* (type \_\_\_\_\_) What would you like to change about your contacts? \_\_\_\_\_

NO: *never worn* *previously worn* (type \_\_\_\_\_)

Are there times that you would rather not wear your glasses? When? \_\_\_\_\_

Are you interested in a free trial with contact lenses? YES NO

Are you interested in learning more about laser vision correction (refractive surgery)? YES NO

Do you have sunglasses filtering 100% of UV rays? YES-- prescription non-prescription NO NOT SURE  
polarized non-polarized not sure

Does your job require safety glasses be worn? YES NO

Are you currently having frequent problems with any of the following:

blurry distance vision (\_\_\_driving, \_\_\_television, \_\_\_board in school, \_\_\_night vision, \_\_\_other)

blurry near vision (\_\_\_general reading, \_\_\_phone books, \_\_\_sewing & crafts, \_\_\_work tasks, \_\_\_other)

burning tiring/fatigue watering/tearing floaters/spots/specks

itching aching/deep pain matter/mucous light flashes or flickers

blurring headaches dryness double vision

redness strained feeling gritty sensation distortion/waviness

glare learning problems blurred night vision other problems: \_\_\_\_\_

eyes sensitive to sunlight eyes sensitive to indoor/fluorescent lighting

uncomfortable glasses uncomfortable contact lenses

Have you ever had any vision training, patching for lazy eye, or other eye therapy? Please explain. \_\_\_\_\_

What hobbies and activities are you involved in on a regular basis?

extended reading or paperwork for: work pleasure

computer use--average time spent most days: work—for \_\_\_\_\_ hrs/day home—for \_\_\_\_\_ hrs/day

frequent television viewing frequent movies/theater/concerts

sports active participant in: spectator/fan! soccer baseball basketball snow skiing

football golf tennis/racquetball bowling hunting/shooting

hockey running/jogging skating bicycling other \_\_\_\_\_

water sports: swimming/diving water-skiing boating

scuba/snorkeling fishing □other \_\_\_\_\_

other outdoor activities: job-related yard work/gardening hiking camping other \_\_\_\_\_

frequent driving for: work pleasure ---How Much? Daytime driving for \_\_\_\_\_ hrs/week & Nighttime for \_\_\_\_\_ hrs/wk

music: listening singing instrument \_\_\_\_\_

crafts/sewing---specifically: \_\_\_\_\_

home repair & maintenance

automobile repair & maintenance

woodwork grinding welding

other \_\_\_\_\_

Patient Signature \_\_\_\_\_

Date \_\_\_\_\_

Tech \_\_\_\_\_ Doctor \_\_\_\_\_